



INDIANA DEPARTMENT OF TRANSPORTATION

Design Memo No. 25-01

January 14, 2025

TO: All Design Personnel and Consultants

FROM: /s/Luis A. Laracuenta
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Highway Engineering Director

SUBJECT: Interstate Highways Congestion Policy (IHCP) Exception Requests

EFFECTIVE: As Noted

As noted in Design Memo 24-06, it is essential for safety and operations in work zones that accurate closure schedules as well as mitigation measures are included in contract documents. Inconsistency between closure schedules and mitigation measures approved in the IHCP exception and those submitted to Contract Administration continue to be observed. Failing to provide accurate information creates unnecessary work for INDOT staff and adds risk to the contract that may compromise safety and increase project costs.

IHCP Procedural Change

For new and amended IHCP exception requests, RSP 801-T-216, Lane Closures, must be included with the request as an appendix. The RSP should be completed such that it accurately reflects all closures that are part of the exception request, e.g., lane/shoulder/ramp closures and rolling slowdowns/temporary stoppages.

- IHCP exception requests will not be reviewed without the completed RSP.
- The RSP must be updated to reflect all revisions made to closure schedules as part of the approval process.

This procedural change also applies to IHCP exception requests for high-volume interstate highways, described in Design Memo 24-08.

Contract Lettings

At Final Tracings, designers should place extra emphasis on the accuracy of the closure information provided RSP 801-T-216 and ensure pay items for mitigation measures in the approved IHCP exception have been included. Contract letting schedules may be at risk when discrepancies are identified and safety, construction schedules and project costs can be significantly affected.

Questions

Questions regarding this memo should be directed to the Highway Engineering Division, Luis Laracuenta at lularacuenta@indot.in.gov